



**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF FLORIDA
OFFICE OF THE CLERK**

VACANCY ANNOUNCEMENT NO. 06-10
September 11, 2006

Position: Programmer/Analyst **Closing Date:** Open Until Filled

Salary Range/Classification: \$52,170-\$84,835 (CL28)/\$62,050-\$100,866 (CL29)

(Salary and classification level depends on qualifications and experience. Position offers promotional opportunity to the CL29 without additional recruitment.)

This position is assigned to the Office of the Clerk of Court, United States Bankruptcy Court, Southern District of Florida, Claude Pepper Federal Building, 51 SW First Avenue, Miami, FL.

POSITION OVERVIEW: The incumbent reports directly to the Assistant Director of IT Services (Applications). This position is designed to meet the current and emerging computer programming needs of the Bankruptcy Court. The incumbent provides systems analysis, design, and programming services to the court unit, working primarily with major national systems as well as those developed or customized for local use. This position requires some work during non-business hours. Duties include, but are not limited to:

- Analyzing existing major national information systems and developing enhancements to these systems for local use.
- Advising management of areas where information systems can be streamlined.
- Installing and testing updated versions of major national information systems. Preparing technical and user bulletins of changes or enhancements made to the software.
- Performing user support activities.
- Assigning accounts and passwords for servers, establishing user accounts and access privileges, and monitoring security protocols.
- Analyzing failures in Linux server software as well as other software and taking corrective action.
- Assisting the data quality analyst in the installation of new and/or updated automated bankruptcy notices, and monitoring daily transmission of electronic notice files to ensure the reliable operation of the court's noticing system.

JOB REQUIREMENTS: Thorough knowledge of Linux software environment, specifically Red Hat Enterprise Linux ES, shell scripting (i.e. csh, ksh, bash), Informix Dynamic Server 7.X or above, Informix SQL, Perl 5, JSP2, JavaScript and HTML. Good knowledge of network protocols/architectures, such as Ethernet/10-100BaseT, TCP/IP, and Frame Relay/T1. Good problem solving and analytical skills. Good interpersonal and communications skills with skill in advising non-automation personnel in automation techniques and processes. Demonstrated ability to implement, operate, and document data automation systems when system analysis, systems integration, and consideration of hardware and software are a part of the process. Ability to work in a fast paced environment. Ability to lift a minimum of 50 lbs.

REQUIRED QUALIFICATIONS: Minimum of three years of programming experience in a Linux environment, especially using Perl, JSP, and JavaScript.

To qualify for the CL28 - three years of specialized experience, including at least one year equivalent to work at the CL27. For the CL 29 - three years of specialized experience, including at least one year equivalent to work at the CL28. Specialized experience is defined as progressively responsible experience related to the technical aspects of data processing, office automation, data communications and their applications, terminology and methodology, including the accomplishment of computer project assignments that involved systems analysis, design, programming, implementation, and integration

Bachelor's Degree in Computer Science or a related technical field of study from an accredited college or university is preferred, not required.

COURT PREFERRED SKILL:

- Knowledge or experience with the Case Management/Electronic Case Filing System (CM/ECF).
- Familiarity with Visual Basic or other Visual programming language.

INFORMATION FOR APPLICANTS: Applicant must be a U.S. citizen or eligible to work in the United States. Employees of the United States Bankruptcy Court are "Excepted" appointments. Employees are considered "At-Will" judicial employees and are subject to a one (1) year probationary period. **Benefits include: participation in the federal employees retirement program, and voluntary participation in the following: health insurance (pre-tax option for health benefit premium), life insurance, long-term disability insurance; long-term care insurance (for employees and eligible family members); flexible spending account plan (this plan has two pre-tax components: health care reimbursement account and dependent care reimbursement account); commuter benefit program (this program has two pre-tax components: mass transit reimbursement account and parking reimbursement account); and Thrift Savings Plan (TSP). Employees are entitled to ten paid holidays, and annual and sick leave accrual.** This position is subject to mandatory electronic funds transfer (direct deposit) participation for payment of net pay.

The court is not authorized to reimburse travel expenses for interviews or relocation. All applications will be reviewed to identify the best qualified candidates. The court will only communicate with those individuals who will be invited for skills assessment or interview. A criminal history background check will be initiated prior to a final job offer. You will be required to complete and sign a Background Check Release form.

Background Check

This is a Sensitive position within the Judiciary. The selected candidate will be subject to a background/fingerprint check as a condition of employment. Employment will be considered provisional until the background/fingerprint check is completed.

HOW TO APPLY: The application for Judicial Branch Federal Employment (AO 78) may be obtained via the court's website at www.flsb.uscourts.gov or by calling the Human Resources office, at (305) 714-1828.

Applications **will not** be accepted via facsimile. Submit your cover letter and application, including announcement #06-10, via U. S. Mail to:

**United States Bankruptcy Court
Human Resources Office
Claude Pepper Federal Building
51 SW First Avenue, Room 1508
Miami, FL 33130**

or E-mail to: usbchr@flsb.uscourts.gov

THE UNITED STATES BANKRUPTCY COURT IS AN EQUAL OPPORTUNITY EMPLOYER